

GORHAM JOINT LOSS MANAGEMENT COMMITTEE

Meeting Minutes ~ September 6, 2018

***Members Present:** Buddy Holmes, Jeff Stewart, James Watkins, Dave Rich & PJ Cyr.

***Call to Order:** The meeting was called to order by Buddy Holmes at 10:00am.

***Review and accept minutes:** The minutes from 6/21/18 were reviewed. Jeff Stewart made a motion to accept with changes noted, PJ Cyr seconded. All members voted in favor.

***Old Business:**

Department Inspection Updates: Nothing to report at this time.

Wellness: Shelli Fortin could not attend the meeting, but sent an email about mountain biking at Great Glen Trails on 9/9/18 at 11:00am. Trail usage is free and bike rental (if needed) is \$18.00.

Appendix C Updates: Reviews was made and no changes to report. Jeff Stewart made a motion to accept Appendix C as presented, Dave Rich seconded. All members voted in favor.

Town Safety Plan: Reviews were made and no changes to report. PJ Cyr made a motion to accept the Town Safety Plan as presented, Dave Rich seconded. All members voted in favor.

***New Business:**

Incident Report: James Watkins reported about an incident were a firefighter cut a windshield on a car and without knowing, a shard of glass was stuck inside the coach sleeve. When the jacket was removed the firefighter received a cut on their forearm. Corrective actions were taken to avoid this situation in the future.

Fall Season Safety: The members spoke about safety issues that could occur during the fall months.

***Other Business:** Nothing to report at this time.

***Next Meeting:** Thursday, December 6, 2018. Meeting will take place at 10:00am at Town Hall 2nd floor conference room.

***Adjournment:** A motion to adjourn at 10:26am by PJ Cyr, seconded by Dave Rich. All members voted in favor.